

## RAMSEY EXTENDED DAY CONTACT INFORMATION

**IMPORTANT INFORMATION**

**KEEP FOR FUTURE REFERENCE**

Youth & Children's Program Office  
 Dater School, Room 130  
 35 School Street, Ramsey, NJ 07446  
 201.785.2300  
 REExtendedDay@ramsey.k12.nj.us  
 www.ramsey.k12.nj.us

Mary Klein, Administrative Coordinator: x 21701  
 Lee March, Site Coordinator: x 21704  


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 Juana Jacobsen, Manager: x 21706  


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 Cathy Vesey, RCS Bookkeeper: x 21705  
 256 E. Main St., Ramsey, NJ 07446

### EXTENDED DAY SITES

Dater School	Hubbard School	Tisdale School
35 School Street	10 Hubbard Lane	200 Island Avenue
201.785.2300 x 25705	201.785.2300 x 24705	201.785.2300 x 23705
DaterRED@ramsey.k12.nj.us	HubbardRED@ramsey.k12.nj.us	TisdaleRED@ramsey.k12.nj.us

### ADDITIONAL PROGRAM OPTIONS & FEES

#### OPTIONS

**ADD-ON TIME**

AM care: This option is **not** available.

PM care: \$10 per ½ hour scheduled, per family. You must notify the aftercare site (by phone or email) by 2:30pm on the day the additional PM time is needed.

**TRANSFER HOURS**

No charge for the occasional need to transfer one of your regularly scheduled days to a non-scheduled day during the same week. Notification must be provided to the site by 2:30pm of requested day. Scheduled and non-scheduled days off (i.e. holidays, in-service days, snow days, half days, etc.) **do not** apply to the Transfer Hours feature.

**SCHEDULE CHANGE**

One schedule change is allotted per student, per school year. Thereafter, a \$20 processing fee will be charged for each schedule change (includes program re-entry).

**PROGRAM RE-ENTRY**

If your child withdraws from the program then wants to re-enroll there is a \$20 per student re-enrollment fee.

#### FEES

**LATE PICK-UP**

Before 6:00pm: \$10.00 per quarter hour, or portion thereof, after scheduled pick-up time per school.  
After 6:00pm: \$20.00 per quarter hour, or portion thereof, for late pickup after 6:00 p.m. per school.

**LATE PICK UP:  
(Due to early closing)**

\$20.00 per quarter hour, or portion thereof, after special closing time per school.

**UN-NOTIFIED ABSENCE**

\$25.00 per incident, per school will be charged for failure to notify the aftercare site of a child's absence from the program for that day (calling your child's school does not suffice). Repeated un-notified absences will be grounds for cancellation of program services.

**LATE TUITION PAYMENT**

\$15.00 per family/per week late. Payment is due the 1st of each month and is considered late after the 15th of the month of desired service. After the second late payment incident RCS will require a Visa/MasterCard be held securely on file to be used for future payments.

**RETURNED CHECK**

\$35.00 per check. In the event that this occurs a second time, all future payments must be paid by credit card or by money order.

**LOST AM ACCESS CARD**

\$15 per card, per incident.