

Arrival & Dismissal

We kindly ask that everyone wear a mask at arrival and dismissal to practice safe social distancing protocols.

IMPORTANT: Health Screening Forms: Partner with us in keeping everyone healthy at Tisdale School. Parents will be asked to either log-in to the Parent Portal every day to complete a health screening form for submission or print a copy for their child to hand in at line-up.. We will monitor for submission of health screening forms upon student entrance to the building, completing robo calls and then running another report as close to arrival as possible. Each building will implement protocols for acquiring missing health screenings based on individual building processes, available locations for students and staffing availability. ***Please assist us in getting students into classes as quickly and efficiently as possible by doing your part and completing this form daily.***

The different options for arrival and dismissal are drop-off/ pick-up lane, walker with adult, and bus. Here is a guideline to utilizing our drop-off and pick-up lane for the 20-21 school year. Please be sure to carefully review as there have been changes due to the construction.

ARRIVAL

Supervision at arrival begins at 8:15 AM - Children will not be permitted in the building or on the grass to line up before that time. In an effort to support proper social distancing- the following staggered schedule has been set-up to minimize the flow of traffic into the building.

3rd grade arrive close to 8:20 AM

2nd grade arrive close to 8:25 AM

1st grade arrive close to 8:30 AM

Pre-K and K arrive close to 8:35 AM *Note: preschool lines up at the gym every day

**Siblings may arrive together at one of the times listed above that works best.*

Outdoor Line-Up Days- Children should utilize the car line or be walked by an adult to the yellow crosswalk near the gym entrance. Staff supervision will be available to guide students across the crosswalk to the grass area behind the fence and in front of the softball field for line-up. Cones will be lined up with teacher names. Students will line up keeping a safe distance between them and wait for the entry bell. NO ADULTS are permitted past the crosswalk area leading to the grass.

Indoor Line-up Days- (A green diamond is posted at the entrances for indoor days)

Children enter the building through the gym doors, front entrance or the entrance near Island Park Ave. Upon entering the building they must follow the directional arrows on the floors for the flow of traffic and proceed to their classroom to stand on a colored dot outside of their classroom. Supervision will be present at each door to greet children as they arrive.

On Indoor Line-up Days Students enter the building as follows:

All Preschool enter Parking Lot Entrance near gym
All K enter closest to Island Park Ave.
All Grade 1 enter door closest to Island Park Ave.
All Grade 2 enter Main Entrance
All Grade 3 enter Gym Parking Lot Entrance

Please use the following entrances for indoor arrival days:

Pre-k and 1st grade enter near Island Park Avenue.
K and 3rd grade enters through the gym door entrance.
2nd grade enters through the front entrance.

During the first week of school, we will have signs indicating the teacher's names for the line-up and staff members will be stationed throughout the building and on the grass to assist the students. *In the event of rain on the first day, all students will go directly to their classrooms as indicated in the indoor line-up above.*

IMPORTANT:

Please note that due to security/safety reasons, parents are not permitted to wait with students on the grass on outdoor line-up days. Different than in the past, we won't be able to congregate on our first few days of school as we welcome our families back for the new year in an effort to ensure everyone's safety. Please remember to capture all of those new school year photos during your time at home or exiting the car on the first day of school! Students will be in excellent care under the guidance of our staff who will be available to provide support to any children struggling with the transition or separation from a parent.

DISMISSAL

All parents must submit a dismissal form via the dismissal survey that is distributed prior to school's start. This allows the office and teacher to know a child's daily dismissal plan.

STUDENTS WILL BE DISMISSED AS FOLLOWS:

Please note the schedule below follows a minimum day to support our hybrid schedule. Should we revert to a full day schedule, new dismissal times will be sent out consistent with our regular bell schedule.

All Preschool	Exit Gym Doors at 2:00 PM
All K	Exit Door closest to Island Park Avenue from 12:35 PM-12:45 PM
All Grade 1	Exit Door closest to Island Park Avenue. at 12:45 PM
All Grade 2	Exit Main Entrance at 12:45 PM
All Grade 3	Exit Parking Lot Exit at 12:45 PM

Drop-Off & Pick-Up Lane- [Select this link for guidelines.](#)

Tisdale School has a "Drop-Off Lane" for parents who do not wish to park and exit their car at arrival. If utilizing this lane, children should learn how to exit their vehicle from the back-seat, passenger side of the vehicle. Children should not exit vehicles from the driver's side since the

parking lot becomes congested at arrival and this causes a serious safety hazard. Staff members will be stationed outside to assist with the drop-off lane from 8:15-8:45 AM. However, parents should make every effort to have children prepared to exit the vehicle once they are in the drop-off zone area to assist with the flow of traffic. Parents should not exit their vehicles to assist on the drop-off lane, but are welcome to do so if they elect to park and walk to an entrance instead. The drop-off lane is designated strictly for parents who do not wish to exit their vehicles and have children who are willing to exit the vehicle on their own.

If you choose to use our pick up lane you **can wait in line in your car** until you arrive at our designated “pick up” area where the children can safely load into the car. *As parents wait on line, please do not block parking spaces for individuals trying to secure a parking spot in front of the school.* This is especially convenient during inclement weather or for parents with younger children. Students in all grade levels may be picked up using this lane. I especially encourage all carpools to use the pick-up lane.

Parents who use the pick-up lane are given a large number to display in the front window of their car. The plastic numbered tags hang directly on your center mirror. When the number is read by one of the dismissal aides or teachers, your child/carpool is called to exit the school building. Pick-up lane students are dismissed directly to their car at the parking lot crosswalk from the side of the building. Staff members assist our students in exiting the building and entering cars and two custodians are assisting with traffic flow each day.

Parents who received numbered tags last year may use the same tags. Parents who need to pick up a new tag may do so by emailing jcarberry@ramsey.k12.nj.us for an appointment.

*** Please note that the privilege of the pick-up lane will be revoked should a parent choose not to abide by provided guidelines.**

A school dismissal form will be provided to parents on the Portal to indicate their dismissal preference. **All changes to your child’s procedure must be submitted in writing to the office throughout the year.**

Pre-K to grade 3 students are only dismissed to a parent/guardian (unless the student rides the bus or is utilizing the pick-up lane.) We cannot release a child to anyone who is not listed on the dismissal form or under a child’s emergency contact list unless we have written permission. A bus monitor escorts all K-3 students to the bus location. For parents who are coming by car, we ask that you set a proper example to the children by following the parking regulations and rules of safety. Children will be present in the pick-up areas so please use extreme caution during pick up time.

Crossing guards are positioned at the corners of N. Island Ave. and Tisdale School, Main St. and Island Ave., and Madison and Franklin Turnpike. Crossing guards are on duty from 30 minutes before school to 30 minutes after dismissal.

Each day at dismissal several adults are on duty in our parking lot to insure student safety. Our head custodian monitors bus and car traffic and several staff members monitor and assist students whose parents are using the pick-up lane.

Traffic is usually congested directly in front of the school and in our parking lot at 3:00. If you are picking up your child at dismissal time and all parking spaces are taken, please park along either Island Avenue or Island Park Avenue.

Please do not double park in the FIRE ZONE. Also, please do not double or triple park on Island Avenue.

The Ramsey Police will ticket your car if it is double/triple parked in front of the school. **Once our parking lot is filled, additional cars will not be permitted in the lot.** If you are using the pickup line and cannot get into the school parking lot, the Ramsey Police recommend circling the block.

Please join us in helping to keep everyone safe at arrival and dismissal at Tisdale School. Parents and students are typically welcome to congregate on the front lawn upon dismissal, but considering social distancing protocols, you are kindly asked to refrain from gathering in large groups at dismissal. All children must be carefully supervised by an adult at dismissal. Children should not be playing or bike riding near the car line or parking spaces, climbing trees, or standing/jumping on the school sign. Students are not permitted to play on the playground area in the back of the school upon dismissal since this presents a conflict with the after school program. It is extremely dangerous to leave students unsupervised at dismissal due to the congestion and traffic we experience during this time of day. All children designated to walk home independently should do so immediately after dismissal. Play dates should be arranged to take place off of school premises. Scooters, balls and other play equipment are not permitted at arrival or dismissal for safety reasons. Bike riders should also walk bikes to and from the bike rack with adult supervision and refrain from riding on the walkways. Pets are not to be brought on school property as per district policy #7490- Animals on School Property.