Chromebook Policy Acceptance & Insurance Payment Instructions

The Ramsey School District is a one-to-one Chromebook environment for 9-12th grade. Students are permitted to take their Chromebooks home each day if they have purchased insurance. The cost of insurance is $25.00 for the 2019-2020 school year and covers repairs and theft. Insurance is renewable on an annual basis at the beginning of each school year. A fine is assessed in your parent portal until this fee is paid.

1. **Review our Technology Usage Policies with your children that you will find in both the Parent Portal and within Family ID. You will be asked to agree to them during registration and the students will be expected to understand their responsibility.**

**NAVIGATE TO FAMILYID**

2. From RSD Website [www.ramsey.k12.nj.us](http://www.ramsey.k12.nj.us), select FamilyID Parent Tab links.

   - OR -


   **IF YOU DO NOT HAVE A FAMILYID ACCOUNT, CREATE ONE**

   IF you do have a FamilyID account, skip to #3.

   **A.** If you do not already have an account, select the CREATE ACCOUNT button located on the upper right side of the screen and register as a Family.

   **B.** To create your secure FamilyID account, enter your first and last name, e-mail address and password. You will receive an e-mail from FamilyID with a link to verify your new account. (If you don’t see the e-mail, check your spam or junk folders.)

   **C.** Follow the link sent to your e-mail in order to complete registration.

   **D.** Registration is only created once for the family, so that all children can enroll for programs through your family account.
2. **LOG IN AND REGISTER FOR Chromebook INSURANCE**

Click on the Log in button located on the upper right side of the screen and select the program.

Select the correct school for your child:

*“Ramsey High School 2019-2020 Chromebook Agreement and Insurance”* for grades 9-12

Respond to all questions, read and agree to the policies and agreements listed. Select *“Save and Continue”*. Review your entries then select *‘Complete Registration’*. If you have another child to register, select the correct program for their school and do so by completing their information until all children are completed.

4. **SUBMIT PAYMENT ON-LINE**

*FamilyID* allows you to pay securely on-line via your credit card account, which is preferred. The charge will show up on your statement as Ramsey Board of Education Student Fund. The cost is $25.00 for one full year of insurance per child. A service fee of 2.9% and a $0.30 transaction fee are added to the cost of on-line processing. You do not need a PayPal account to pay on-line. If using a credit card, choose the second option with the credit card icons.

5. **PAYMENT VIA CHECK OR CASH**

If you must pay by check or cash, select *Pay By Other Method* and complete the registration. A check made payable to *“Ramsey Board of Education Student Fund”*, in the amount of $25.00 per child, with their name entered in the memo field should be brought to the media center or main office. Checks should be separated by school.

If you have a private concern regarding payment, please contact your school principal.

6. **REGISTRATION AGREEMENTS ARE MANDATORY**

Regardless of payment method, you must register in *FamilyID* and complete the agreements in order to receive the Chromebook. Devices are monitored and can be locked until agreements are completed.

7. **SUPPORT:**

If you need assistance you can call *FamilyID* directly at 888-800-5583 X1.

Or email: support@FamilyID.com

Support is available 7 days per week.